

City of Great Bend
November 19, 2018

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Vicki Berryman, Joel Jackson, Cory Urban, and Dan Heath. Absent were Cory Zimmerman and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 5, 2018.
- b) **Claim's Warrant Register #11-19-18:** Covering 2018 bills to date in the amount of \$233,800.30.
- c) **Payroll Register P/R 11-9-18:** Covering payroll ending November 3, 2018 in the amount of \$309,661.54.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Agenda:** Mayor Andrasek amended the agenda to add item #10 for the 8th Street Waterline Improvement Bid.

Mr. Urban made a motion to approve the consent agenda as amended. The motion was seconded by Mr. Jackson and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

Sunflower Diversified Recycling Program: Sunflower Diversified had approached administration about collaborating on a recycling project. Sunflower has located a refurbished recycling trailer for sale for approximately \$7,500, which is roughly half-price of a new trailer. The idea was for the City to purchase the trailer and park it in a city-owned parking lot in the downtown area located on the Southeast Corner of 18th and Williams. In exchange, Sunflower would dump it for free on a regular basis. Since that initial meeting, the company who owned the trailer indicated that they would not hold it until Council could vote to purchase it. As a result, Sunflower made a substantially lower offer and it was accepted. They purchased the trailer for \$6,000 and are now asking the City to consider reimbursing them for the expense. Administration has had conversations with Sunflower regarding long-term ownership and maintenance, and they are willing to enter a maintenance agreement. However, the City Administrator recommends that the program be evaluated in 1 year, and if

deemed successful, the City would consider gifting the trailer to Sunflower. Mr. Urban made a motion to approve the reimbursement for \$6,000 for the recycling trailer. The motion was seconded by Mr. Heath and passed with all voting in favor.

D. NEW BUSINESS

- 1. Councilmember Reports:** Mr. Heath reported on the events happening at the Crest Theater.
- 2. Administrators Update:** City Administrator Kendal Francis distributed his report regarding activities of various City departments.
- 3. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
- 4. Abatement Requests:** Assistant Property Maintenance Enforcement Doug Disque presented the following abatements to the Governing Body:
 - a. 711 Odell Street:** There is a stove stored on the property located at 711 Odell Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 111918-A.
 - b. 720 Morphy Street:** Trash and refuse including, but not limited to; a pile of scrap metal, satellites, and other general refuse located at 720 Morphy Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 111918-B.
 - c. 1610 Odell Street:** Trash and refuse including, but not limited to; couch and tree limbs/branches located at 1610 Odell Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 111918-C.
 - d. 1715 Holland Street:** Trash and refuse including, but not limited to; mattresses stored on the property located at 1715 Holland Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 111918-D.

Ms. Biggs made a motion to adopt Resolution Numbers 111918A-D. Mr. Erb seconded this motion and passed with all voting in favor.

- 5. Rezoning in the three-mile radius:** City Attorney Robert Suelter reported that Venture Corporation has requested rezoning real estate from A (agricultural) to LM-SC (light manufacturing-service commercial) located in the three-mile radius. This will enable Venture Corporation to open a sand pit and establish an asphalt plant on the real estate. Notice was given to real estate owners with one mile of the real estate and was printed in the Tribune. A public hearing was conducted by the Great Bend Planning Commission on October 29, 2018. After much discussion amongst council, Venture Owner Chris Spray and concerned citizens, Ms. Berryman made a motion to adopt the findings of fact as prepared by City Staff and recommended by the Planning Commission. This motion was seconded by Mr. Urban and passed by a vote of 5-1 with the Mayor voting yes and Mr. Heath voting no. Mr. Jackson abstained from voting. Ms. Berryman made a motion to adopt Ordinance Number 4327 rezoning the real estate from A (agricultural) to LM-SC (light manufacturing-service commercial). This

motion was seconded by Ms. Biggs and passed by a vote of 5-1 with the Mayor voting yes and Mr. Heath voting no. Mr. Jackson abstained from voting.

- 6. Conditional Use Permit in the three-mile radius:** City Attorney Robert Suelter reported that Venture Corporation has requested rezoning in the previous agenda item. They are also requesting a Conditional Use Permit that will allow a sandpit operation and an asphalt plant on the real estate. Notice was given to real estate owners with one mile of the real estate and was printed in the Tribune. A public hearing was conducted by the Great Bend Planning Commission on October 29, 2018. Mr. Urban made a motion to adopt the findings of fact as prepared by City Staff and recommended by the Planning Commission. This motion was seconded by Ms. Berryman and passed by a vote of 4-1 with Mr. Heath voting no. Mr. Jackson abstained from voting. Ms. Berryman made a motion to adopt Resolution Number 111918-E. This motion was seconded by Ms. Biggs and passed by a vote of 4-1 with Mr. Heath voting no. Mr. Jackson abstained from voting.
- 7. Amendment of Flood Plain Management Ordinance:** City Attorney Robert Suelter reported that The Federal Emergency Management Administration has updated the countywide flood maps effective February 2019. In order to qualify for flood insurance in the community, the City has been directed to update its flood plain management Ordinance. There are no structures impacted by the change. Letters of map amendments previously issued will be renewed by FEMA when the new maps take effect. Notice was printed in the Tribune. A public hearing was conducted by the Great Bend Planning Commission on October 29, 2018. Ordinance has been reviewed and approved by the Kansas Department of Agriculture. Mr. Urban made a motion to adopt the findings of fact as prepared by City Staff and recommended by the Planning Commission. This motion was seconded by Mr. Jackson and passed with all voting in favor. Ms. Biggs made a motion to adopt Ordinance Numbers 4328 & 4329. This motion was seconded by Mr. Urban and passed with all voting in favor.
- 9. Waterline Change Order #3:** On-Call City Engineer Josh Golka reported that the Public Works Department is requesting additional waterline replacement along Park Avenue from Holland Street to Frey Street. This includes replacement of an existing cast iron line that is in poor condition. The total length of replacement is approximately 1,460 feet. APAC has provided pricing to replace this line totaling \$191,165.00. Additionally, an emergency repair was made to replace part of an existing line along Odell from 12th to Lakin. APAC has provided pricing for the repair totaling \$22,360.00. KDHE requires that construction documents sealed by a licensed engineer be provided. PEC is requesting a supplemental agreement to provide construction documents for this addition to be billed at standard hourly rates not to exceed \$3,500. Based on varying field conditions, 7 service lines have required changes in service line size, meter, setter, or vault to connect to the new water main. The total for these modifications is \$39,559.71. The remaining budget available to date for additional improvements totals \$773,053.60. Mr. Urban made a motion to approve change order #3 not to exceed \$256,584.71. This motion was seconded by Ms. Biggs and passed with all voting in favor.
- 10. 8th Street Waterline Improvement Bid:** On-Call City Engineer Josh Golka reported that that the bid opening for the 8th Street Waterline improvements project was November 14, 2018. Four Bids were received and after review the apparent lowest

responsive, responsible bidder is APAC-Kansas, Inc. with a total base bid of \$109,593.00. Mr. Urban made a motion to approve the low bid from APAC for \$109,593.00. This motion was seconded by Mr. Erb and passed with all voting in favor.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:44pm.